



Gila County Provisional Community College District
Governing Board Meeting
Electronic (Zoom) Meeting
Wednesday, October 11, 2023
**** APPROVED ****

1. The meeting was called to order by President Brocker at 9:01 a.m.

Board Roll Call – VP Moorhead present; Secretary Cockrell present; Treasurer Knauss, present; Member Shipley present; President Brocker present. A quorum was present.

Also Present: Janice Lawhorn, GCPCCD Interim President; Jessica Scibelli, Gila County Deputy Attorney; Mary Springer, Procurement Specialist; Lauri Avila, HR Specialist

Guests: David Sowders, Arizona Silver Belt Reporter; Peter Aleshire, Payson Roundup Reporter; Megan Martinez, EAC Nursing Faculty

Pledge of Allegiance – led by VP Moorhead

2. Call to the Public – read by President Brocker:

Pursuant to A.R.S. 38-431.01 (H), this is an opportunity for the public to comment on any issue within the jurisdiction of the Gila County Community College Provisional District Governing Board. The Board President may determine reasonable time, space, and manner limitations. At the conclusion of an open call to the public, individual members of the Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board will not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

No one approached the Board.

3. Interim President and Board Member Reports

A. Interim President Report – Dr. Janice Lawhorn

- Dr. Lawhorn called the Board's attention to the Student Profile Demographics for both campuses that were included in the packet. The most recent information was for Spring 2023 with an unduplicated enrollment of 1,361. Dr. Brocker encouraged the Board members to review the documents. Approximately 600 of the students are over 65 and 259 students are high school-age students.
- Although the Board approved the construction of the new bathrooms on the Gila Pueblo Campus, there seems to be a concern with EAC. Dr. Lawhorn will keep the Board posted.
- Dr. Lawhorn stated she received notice from Arizona Complete Health that the nursing mannikin grant for \$25K was funded. She was also successful in receiving \$35K from the FMI Community Investment Fund to purchase the mannikins.
- Because of the Friends of the Rim Country event reported last month, as requested, Dr. Lawhorn indicated she followed up with The Trust to ensure Gila had special event coverage. The Trust indicated Gila has this coverage.

- Seven vehicles were sold through the auction on the Gila Pueblo Campus. Dr. Lawhorn contacted The Trust and had them removed from the insurance.

B. President Report – Dr. Jan Bocker

- Dr. Bocker asked about the Special Board Meeting to be held on Saturday, November 4, or the possibility of extending the Regular Board Meeting on Wednesday, November 8. It was determined the meeting will be held on Saturday, November 4.

C. Vice President Report – Sam Moorhead

- VP Moorhead suggested that with some unrest at the border, we increase our security on campus.
- VP Moorhead suggested the Board consider sponsoring a swim team and offering some drone classes.
- VP Moorhead will be moving to Florence to be closer to his daughter and grandson. He has served 17 years on the Board and this will be his last meeting. He will submit his letter of resignation to Dr. Lawhorn. Dr. Bocker thanked him for his service and dedication.

D. Treasurer/CFO Report – Kurt Knauss

- Treasurer Knauss did not have anything to report.

E. Secretary Report– Connie Cockrell

- Secretary Cockrell stated she did not have anything new to report.

F. Advisory Committee Liaison Report

- Member Shipley did not have anything to report.

4. Staff Reports were included in the packet from:

A. Senior Dean Report – Dr. Phil McBride

- Dr. Bocker called the Board's attention to Senior Dean McBride's report and reminded the Board that no new nursing blocks will commence on the Gila County campuses starting in Spring 2024 per the current EAC agreement.
- Several open positions are on the Globe Campus including Mathematics, Biology, and a Groundskeeper.
- Bill Flower accepted the PT Security Officer position on the Payson Campus.
- Upcoming Events:
 - October 17 Band Concert in Payson
 - October 20 Advisory Board Committee meetings on the Payson Campus from 10 am – 2 pm.
 - October 27 Advisory Board Committee meetings on the Gila Pueblo Campus from 10 am – 2 pm
 - December 12 Band Concert in Payson
 - December 13 Nursing Pinning (Payson Campus)
 - December 14 Nursing Pinning (Gila Pueblo Campus)

B. Associate Director Report - Gila Pueblo (Globe) Campus – Andrea Renon

C. Associate Director Report – Payson Campus – Ann Knights

D. Financial Coordinator Report – Trae Morris

Dr. Bocker indicated that the year-over-year amounts had not been added to the report. Dr. Lawhorn confirmed she requested this information from EAC and if Trae was unable to attend the Board meetings, that he would provide a written narrative. She did not receive a response from EAC.

5. Action Items

A. Gila County Work Study Position Requests – Dr. Lawhorn

Dr. Lawhorn indicated the request for two institutional work-study positions was from Dr. McBride. They would like to hire a student on each of the campuses. The cost is \$6,000. The students will assist both staff and faculty. Students will be required to fill out the FASFA.

Motion made by Secretary Cockrell, seconded by Member Shipley to hire two institutional work-study positions, one for Gila Pueblo and one for Payson at a cost of \$6,000.

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve.**

B. Policies– Lauri Avila, HR Specialist/Mary Springer, Procurement Specialist

- 1) **2015.00 –Equal Opportunity Statement**
- 2) **5001.00 –Personnel Equal Opportunity Statement**
- 3) **5002.00 – Loyalty or Affirmation Oath**
- 4) **5003.00 – Employee Conflict of Interest**

Lauri indicated the policies presented are both federal and state requirements. Dr. Brocker thanked Lauri for all the work she has done and will continue to do to get the HR system up and running.

Motion made by VP, seconded by Secretary Cockrell, to approve Policy 2015.00 –Equal Opportunity Statement, 5001.00 –Personnel Equal Opportunity Statement, 5002.00 – Loyalty or Affirmation Oath, and 5003.00 – Employee Conflict of Interest

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve.**

6. Consent Agenda –

A. Minutes from the September 13, 2023, Regular Meeting.

Motion made to approve the Consent Agenda by Member Shipley, seconded by VP Moorhead

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve.**

7. General Information and Discussion of the Same –

- The next Regular Governing Board Meeting is scheduled for **Wednesday, November 8, 2023, at 9:00 a.m.**
- A Special Board Meeting will be held on Saturday, November 4 at the Gila Pueblo Campus. Additional information will be forthcoming.
- With VP Moorhead's resignation, a new individual will need to be appointed to serve the remainder of his term. He is in District 5. Dr. Lawhorn indicated she received the district maps for Gila County from Mary and sent them to the Board. Member Shipley thanked VP Moorhead for his service to the Board as did President Brocker and the others in attendance.

8. Adjournment – The meeting was adjourned at 9:41 a.m. by motion of VP Moorhead and seconded by Secretary Cockrell.

Respectfully submitted,

Janice Lawhorn

Janice Lawhorn, Ph.D.
Interim President, Gila County Provisional
Community College District

Attest:

Jan Brocker

President Jan Brocker
GCPCCD Governing Board President

Attest:

Connie Cockrell

Secretary Connie Cockrell
GCPCCD Governing Board Secretary